**Introducing a New Member or Past Rotarian to the club.**

A prospective member is invited to a meeting or two\* to establish their interest in Rotary and compatibility within the Club. It is important to get to know something of the background of the potential member and to meet members. (Remember, it is most likely someone invited you when you joined and knew something of your background.)

*(\*The prospective member is able to have two meetings as* ***a paid*** *guest of the club before they are asked to pay the dinner fee.)*

**Method of Electing Members**

**1. Proposal of prospective member**

A member shall provide a candidate’s name to the Board. A transferring or former member of another club may also be proposed for membership by the former club. The proposal is kept confidential unless the Board instructs otherwise.

* *During this time the prospective member may continue to attend.*
* *Proposer should familiarize the potential member with aspects of Rotary and the Club.*

**2. Board to consider Proposal**

The Board shall ensure that the candidate meets all of Rotary’s membership requirements.

* *The Board would ask the Membership committee to conduct relevant checks as per a new member or a transferring member and report back to the Board within 30 days of receiving the prospective member’s name.*
* *A prospective member should be“of good character, of good business, professional /or community reputation.”*

**3. Board to Decide**

The Board shall approve or reject the candidate’s membership within 30 days and shall notify the proposer of its decision.

* *If the decision is negative the proposer is responsible for informing the prospective member.*

**4. Proceeding with Proposal**

If the decision of the Board is favorable, the prospective member is invited to join the club, educated about Rotary and membership requirements, and asked to sign the membership proposal and to permit his or her name and proposed classification to be conveyed to the Club.

* *Nomination form signed and submitted to Board.*
* *Prospective Member’s name is circulated to club members.*

**5. Election to Membership**

If no member of the club submits a written objection including reasons for the objection, to the Board within seven days after the club is notified of the prospective member, that person, upon payment of the admission fee is considered to be elected to membership.

If an objection has been filed with the Board, the Club shall vote on this matter at its next meeting. If approved despite the objection, the proposed member is elected to membership after admission fee payment.

* *Club Member has opportunity to object in writing.*
* *Club votes at next meeting.*

**6. Member’s Assimilation**

Following the election, the president shall arrange for the new member’s induction, membership card, and new member Rotary literature. In addition the president or secretary will report the new member information to RI and the president will assign a member to assist with the new member’s assimilation to the Club as well as assign the new member to a club project or function.

* *Appointment to a committee*
* *Allocating a Mentor*

Detailed procedures and guidelines are also available through the following link:

<http://www.rotaryoceangrove.org.au/files/>.

In this section, the relevant document is titled:

**The Rules of the Rotary Club of Ocean Grove** (as adopted 2013), ***Article 26 S1 – S6 Method of Electing Members and Article 7 S4 (Transferring or Former Rotarian).***

June 2015